

Minutes of the Personnel Committee

Tuesday, August 5, 2003

Chair Paulson called the meeting to order at 1:01 p.m.

Present: Supervisors Duane Paulson (Chair), Pete Gundrum, Bob Thelen, Jeff Morris, Carl Seitz, and Don Broesch. **Absent:** Matt Thomas.

Also Present: Legislative Policy Advisor Mark Mader and Employment Services Manager Sue Zastrow.

Approve Minutes of July 15, 2003

MOTION: Morris moved, second by Broesch to approve the minutes of July 15. Motion carried 6-0.

Schedule Next Meeting Dates

August 19th

Executive Committee Report

Paulson advised of the following issues discussed at the last Executive Committee meeting.

- Heard an update on the Waukesha County Economic Development Corporation's annual meeting including their goals and objectives with regards to funding.
- Heard a report on the County's and collaborative partners' four-day presentation to get the Graphic Arts Technical Foundation and Printing Industry of America to relocate to Waukesha County. This included a Quad/Graphics guided airplane tour of the Milwaukee/Waukesha area, dinner at the Governor's mansion, etc. Paulson said the biggest obstacle will be persuading them to leave their current location in Pennsylvania because the people there don't want to move.
- Approved ordinances 158-O-050 and 158-O-051, resolutions 158-R-003 and 158-R-004, and appointment 158-A-011 which were included in the last yellow packet.
- Held a preliminary discussion on the five-year capital projects plan.

Review Correspondence

Paulson passed around a letter from Sheriff Dan Trawicki thanking the committee for approving ordinance 158-O-028 entitled "Authorization to Pay Legal Fees for Sworn Officers Appropriately Using Deadly Force."

Status Report on the Hiring of Relatives of Current Employees

Zastrow distributed copies of her report entitled "Relative Hire Report – 6/2/02 to 6/30/03" which included information on the department hiring the applicant, name of applicant, relative's department, relationship, and date of hire. Zastrow said the majority of these new hires were for seasonal and temporary positions. The list showed that 17 relatives of current workers were hired between 6/2/02 and 6/30/03 for seasonal and temporary positions and two were hired for regular full time or part-time work.

Zastrow advised that each time a department wants to hire a relative, they must get approval from Human Resources to ensure employees aren't supervising their relatives and to ensure that no influences were put on anyone to hire a relative.

Review Future Agenda Items List

No items were added to the Personnel Committee's future agenda items lists.

Closed Session

MOTION: Morris moved, second by Seitz to go into closed session at 1:25 p.m. in accordance with Section 19.85 (1)(e) Wis. Stats. for the purpose of discussing collective bargaining issues associated with the 2002-2005 labor contracts, and to approve the closed session minutes of June 17 and July 15, 2003. Motion carried 6-0.

MOTION: Broesch moved, second by Thelen to return to open session at 2:22 p.m. Motion carried 5-0.

MOTION: Thelen moved, second by Broesch to adjourn at 2:23 p.m. Motion carried 5-0.

Recorded by Mary Pedersen, Legislative Associate.

Respectfully submitted,

Peter Gundrum
Secretary